
	KENNEWICK IRRIGATION DISTRICT POLICY 3.2-2 Water Entitlement							
	APPROVED:  President, Board of Directors Date: <u>January 5, 2010</u>	Effective Date: January 5, 2010				Revision: 2		
	Annual Review performed by:	Initial	Initial	Initial	Initial	Initial	Initial	Initial
	Review date:							

POLICY:

The Kennewick Irrigation District (KID) will provide the process, procedures and applicable forms for water entitlements within District Boundaries within limits of the USBR delivery contract and the District’s water right. Entitlements will be processed and approved or denied by the KID. The approved requests will be forwarded to the USBR, Yakima Field Office to update their permanent records.

1. Definitions:

- 1.1. Water Entitlement:** The volume of water, in Acre-Feet (AF), allocated by the District to a parcel for irrigation purposes. The water entitlement for any parcel is limited by the irrigable acres multiplied by the total annual depth of water (in feet) assigned to the irrigable acres. The water entitlement is further limited by the water available to the District from the Yakima Project pursuant to the District’s proratable water right. The irrigable acres may be less than the total parcel size and the amount of water allocated at a specific depth may not cover the entire irrigable acres on the parcel.
- 1.2. Water Allocation:** Water allocation is the process of receiving a water entitlement from the KID on a specific parcel of land, for irrigation purposes.
- 1.3. Water Relegation:** Water relegation is the process of returning a water entitlement to the KID.

2. References:

- 2.1.** US Bureau of Reclamation and Kennewick Irrigation District Contract
- 2.2.** Conditional Final Order, Washington State Department of Ecology v. James J. Aquavella, et al.
- 2.3.** Revised Code of Washington State, Title 87.03.010
- 2.4.** General Records Retention Schedule for All Local Government Agencies in the State of Washington
- 2.5.** City of Kennewick Municipal Ordinance Code 17.20.050
- 2.6.** City of Richland Municipal Ordinance Code 18.36.060 & 070

3. Requirements:

- 3.1.** Establishment of Water Entitlement (requirements for parcels to qualify for acquisition of a water entitlement):

- 3.1.1. The subject property can be irrigated (e.g., the requested entitlement does not exceed the amount of the impervious surface).
 - 3.1.2. The water is put to beneficial use within 36 months of the issuance of the Certificate of Entitlement. If not put to beneficial use, the certificate will be revoked.
 - 3.2. Relegation of Water Entitlement (requirements for parcels to qualify to remove the water entitlement and financial responsibility):
 - 3.2.1. The parcel does not abut or have appurtenant easements to access KID's canal and lateral system, or
 - 3.2.2. The parcel does not have a water delivery system to the property, or
 - 3.2.3. The parcel is served by a well or private water system.
 - 3.3. All Requests:
 - 3.3.1. Applicant must satisfy (pay in full) all USBR construction loans for all properties in the same ownership within the District prior to issuance of a water entitlement certificate.
4. Retention Period:
 - 4.1. Land Use History Files (water right contracts, permits, easements, reclassifications, water entitlement , and other land use documentation for district service area organized by section, township, and range) – Destroy when obsolete or superseded – contact regional archivist before destruction.
5. Forms:
 - 5.1. P&P Form 3.2-2A, Water Entitlement Allocation Application
 - 5.2. P&P Form 3.2-2B, Water Entitlement Relegation Application
 - 5.3. P&P Form 3.2-2C, Water Entitlement Transfer-Temporary
 - 5.4. P&P Form 3.2-2D, Water Entitlement Combination-Temporary