



Minutes

Special Meeting of the KID Board of Directors
 And Canvassing of 2011 KID Board Election
 Carl W. Petersen Board Room
 Monday, December 19, 2011, 9:00 a.m.

President McKenzie called the meeting to order at 9:00 a.m. Mr. Freeman called roll.

Directors Present:

David McKenzie, President
 Gene Huffman, Vice President
 Patrick McGuire
 Kirk Rathbun

Staff Present:

Charles Freeman, District Manager
 Ed Everaert, Engineering/Operations Manager
 Colleen Storms, Comptroller/Treasurer
 Scott Revell, Planning Manager
 Doris Rakowski, Executive Assistant

Directors Absent:

John Jaksch

Other Persons Present:

Brian Iller, Legal Counsel
 Bob Gudgel, Election Inspector
 Karen Woofter, Election Judge

APPROVAL OF AGENDA: Director Rathbun moved to approve the agenda. Vice President Huffman seconded the motion. All Directors present voted in favor and the motion carried.

CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director Rathbun seconded the motion. All Directors present voted in favor and the motion carried.

Items approved by consent agenda were:

1. Confirm Job Descriptions for Staff Engineer I, II
2. KID O&M Vouchers

Accounts Payable

Numbers: 63273 through 63338	\$ 183,445.85
63339 through 63350	1,770.77
63351 through 63381	103,881.67
63382 through 63385	<u>3,379.46</u>
Total Accounts Payable	292,477.75

Payroll

Numbers: 32169 through 32176	\$ 7,329.51
Direct Deposit	<u>66,684.67</u>
Total Payroll	<u>74,014.18</u>
Total Disbursements	<u>\$ 366,491.93</u>

Voided Checks: Check No. 63384 Void and Reissued due to a misprint

CANVASSING OF ELECTION:

Mr. Freeman reported that votes cast on Election Day were counted, certified and preserved on December 13th. He delivered the returned absentee ballots, which he had kept unopened, to

the Board of Directors. He noted that Election Inspector Bob Gudgel and Judge Karen Woofter were present and would present the sealed ballots, poll list, tally sheets and the completed Certificate of Regular Returns to the Board of Directors.

Director Rathbun moved to delegate the counting of the ballots to the election board. Director McGuire seconded the motion. All Directors present voted in favor and the motion carried.

Discussion ensued regarding continuation of the meeting while the ballots were counted. There being no objections, the meeting continued. Mr. Freeman delivered absentee ballots to the election board which proceeded with counting.

PRESENTATIONS:

Financial Reports for November 2011: Ms. Storms reviewed highlights of the November 2011 Financial statements. Pages reviewed included:

- Balance Sheet
- Statement of Revenues & Expenditures – Budget to Actual. In answer to a question from Vice President Huffman, Ms. Storms confirmed that overtime cost overage was largely due to the liner installation last spring.
- Balance Sheet Footnotes – Cash Schedule
- Comparative Salary & Benefit Report
- Revenue & Expense by Fund

Director McGuire requested future financial reports be displayed with the overhead projector.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS: None

RESOLUTIONS: None

PUBLIC COMMENTS: None

STAFF REPORTS:

Finance Manager: Ms. Storms reported:

- TruePoint started the second phase of implementation today. A training center had been set up in basement and training would begin with a small subset of accounts. Work would begin with the full customer base in January.
- Shannon Frame would be leaving KID employment in about two weeks.

Engineering/Operations Manager: Mr. Everaert reported:

- As of December 15th, 6,876 feet of canal were lined and 2,940 feet had been graded, cleaned and shaped. The remainder had been staked for a concrete cross trench. Mr. Everaert discussed the use of concrete cross trenching by other districts. He said performance of the gravel ballast and concrete sections would be compared after a season. He said lining work may be complete by end of January, leaving time for other winter work.
- Staff was getting the irrigable acres on all Red Mountain South LID parcels. The well field alternative was being pursued and decisions would be made after analysis of the test wells.

Mr. Everaert confirmed to President McKenzie that the survey, cleaning and excavation for the concrete work had begun. Concrete work in cold temperatures was discussed. Mr. Everaert added that in many areas two 35-foot sections were used in parallel instead of a 30-foot and 35-foot section. The 30-foot wide sections would be needed on the Badger East Canal next year.

Mr. Everaert confirmed to Director McGuire that RH2 was on track with the design schedule for the Red Mountain 30% design.

President McKenzie called a short break at 9:34 a.m. and the meeting reconvened in open session at 9:42 a.m.

CANVASSING OF ELECTION, Continued: President McKenzie announced that the election board had delivered the results of the ballot count to the Board of Directors. President McKenzie deferred to Vice President Huffman to continue with the canvassing. Vice President Huffman read the results of the count.

Position 3

Ballots Cast at		<u>Absentee Ballots Cast:</u>		<u>Combined Totals:</u>	
<u>Polling Place:</u>					
Kirk Dean Higginson	41	Kirk Dean Higginson	75	Kirk Dean Higginson	116
David McKenzie	780	David McKenzie	426	David McKenzie	1,206
James Wade	40	James Wade	12	James Wade	52
Total Votes Cast	861	Total Votes Cast	531*	Total Votes Cast	1,374

*Preparer's note: This number was transposed when read. The correct number was 513.

Mr. Freeman announced that David McKenzie had been elected to Position 3 and would be provided a signed, sealed certificate of election.

Mr. Iller noted that the Board Secretary was required to announce the election results. Mr. Freeman read the results of the count.

Position 3

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Mr. Freeman noted that the District had only one precinct.

Vice President Huffman called for a motion to accept certification of the election. **Director Rathbun moved to accept the Certification of the 2011 Election.** Discussion ensued. **Director Rathbun withdrew the motion.**

Mr. Freeman read an excerpt from RCW 87.03.100 pertaining to recounts: "...and if any person be of the opinion that the vote of any precinct has not been correctly counted, he may appear on the day appointed for the board of directors to open and canvass the returns, and demand a recount of the vote of the precinct that is so claimed to have been incorrectly counted." Mr. Freeman stated for the record that there was no one in attendance from the public. There being no demand for a recount, Vice President Huffman again called for a motion to accept certification of the election.

Director Rathbun moved to accept the Certification of the 2011 Election. Director McGuire seconded the motion. Directors Rathbun, McGuire and Huffman voted in favor. President McKenzie abstained. The motion carried.

President McKenzie thanked election board for their services. A Certificate of Election was completed, signed and sealed for David McKenzie for Position 3

STAFF REPORTS, Continued:

Planning Manager: Mr. Revell reported:

- Mitigation land purchase as an early implementation component of the integrated plan was discussed at the recent quarterly Yakima River Basin Water Enhancement Project Work Group meeting.
- Columbia Snake Rivers Irrigators Association dues would be increasing slightly.
- The Red Mountain presentation at the Washington State Water Resource Association meeting was well received. Vice President Huffman complimented Mr. Revell's presentation.

District Manager: Mr. Freeman reported:

- Sharon Ramos was hired as the new payroll Accounting Technician.
- Jeremy Percifield was hired as the new Mechanic.
- The State Audit was underway was looking at documentation of land sales.
- A date needed to be set a Board retreat primarily regarding realty topics such as policy regarding recalibrated water from Red Mountain and leasing of KID-owned properties.

Mr. Freeman confirmed to Director McGuire that the rate consultant still had the draft rate model, and would resume work on it after KID staff completed a large portion of the work and the Board had made some necessary policy decisions in early 2012.

A weekday in February was suggested for the Board retreat.

WORKSHOP: None

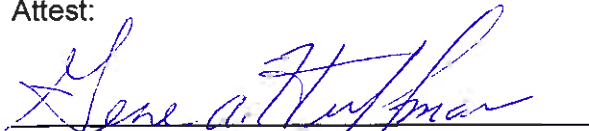
President McKenzie called a short break at 9:57 a.m.

EXECUTIVE SESSION: At 10:02 a.m., Mr. Iller announced that the Board would go into executive session for 30 minutes to review the performance of a public employee per RCW 42.30.110(1)(g) and to plan or adopt the strategy or position to be taken by the governing body during the course of any collective bargaining, ...or review the proposals made in the negotiations or proceedings while in progress per RCW 42.30.140(4)(b). Executive session was extended for 30 minutes at 10:30 a.m.

OPEN SESSION: Following a short break, the Board returned to open session at 11:00 a.m.

Director McGuire moved to adjourn at 11:00 a.m. Vice President Huffman seconded the motion. All Directors present voted in favor and the motion carried.

Attest:



Gene Huffman, Board President
Approved January 17, 2012

Witness:



Chuck Freeman, District Manager

Prepared by Doris Rakowski