

Please return to:

Executive Assistant  
Kennewick Irrigation District  
12 West Kennewick Avenue  
Kennewick, WA 99336

---

## KENNEWICK IRRIGATION DISTRICT RESOLUTION 2013-24

---

### 2014 BUDGET ADOPTION

A **RESOLUTION** for the purpose of adopting the Kennewick Irrigation District approved combined operating budget for 2014.

**WHEREAS**, Kennewick Irrigation District has adopted a rate structure and can estimate its revenues and expenses for the calendar year 2014; and

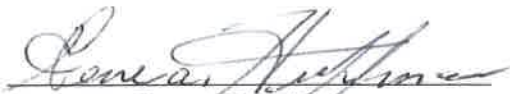
The Board wishes to use best practices by having a budget for all types of operating and reserve funds on the cash basis as adopted by the District; and

The Board desires to set salaries and is herein approving the attached salary scales as updated per Board policies; **and**

The District's new projected expenditure total (Summary Report Attached) is **\$26,610,223** for all Operating and Capital Fund Types and **\$649,900** for all Non-Operating and Restricted Reserve types for a total of **\$27,260,123** including the transfers to the planned reserve accounts.

### **NOW, THEREFORE, BE IT RESOLVED:**

That Resolution 2013-24 with **\$27,260,123** in expenditures is hereby adopted by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at an open public meeting thereof this 15<sup>th</sup> day of October, 2013.

  
Gene Huffman, President

  
David McKenzie, Director

  
Patrick McGuire, Vice President

  
Kirk Rathbun, Director

  
Penny Hermanson, Director

**Kennewick Irrigation District**  
**Summary of Budgeted Revenues/Expenditures for Fiscal Year 2014**  
 For Presentation October 2013

<b>FUND</b>	<b>Estimated 1/1/14 Beginning Cash &amp; Investments</b>	<b>2014 Budgeted Revenues</b>	<b>2014 Budgeted Expenditures</b>	<b>Estimated Ending 12/31/14 Cash &amp; Investments</b>
<b><u>OPERATING &amp; CAPITAL PROJECT FUNDS</u></b>	<b><u>Beginning Fund Balance</u></b>	<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>	<b><u>Beginning + Revenues minus Expenditures</u></b>
<b><u>Operating Fund Types</u></b>	<b><u>Fund Number</u></b>			
General Fund	0400	\$8,530,700	\$8,530,700	\$5,095,539
Elliott Lake	0348	35,500	35,800	137,998
Lorayne J	0349	57,080	58,100	177,150
<b>TOTAL- OPERATING FUND TYPES</b>		<b>\$8,623,280</b>	<b>\$8,624,600</b>	<b>\$5,410,686</b>
<b><u>Capital Project Funds</u></b>				
Capital Upgrade & Improvement Fund	8000	2,330,024	2,978,223	1,088,943
Red Mountain LID	8002	14,997,400	14,997,400	-
LID Construction Project	8008	-	-	-
General Capital Projects	8010	10,000	10,000	166,312
<b>TOTAL- CAPITAL PROJECT FUNDS</b>		<b>\$17,337,424</b>	<b>\$17,985,623</b>	<b>\$1,255,255</b>
<b><u>TOTAL OPERATING &amp; CAPITAL PROJECT FUND BUDGETS</u></b>		<b>\$25,960,704</b>	<b>\$26,610,223</b>	<b>\$6,665,942</b>
				<b>\$6,016,422</b>

**Kennewick Irrigation District**  
**Summary of Budgeted Revenues/Expenditures for Fiscal Year 2014**  
 For Presentation October 2013

<b>FUND</b>	<b>Estimated 1/1/14 Beginning Cash &amp; Investments</b>	<b>2014 Budgeted Revenues</b>	<b>2014 Budgeted Expenditures</b>	<b>Estimated Ending 12/31/14 Cash &amp; Investments</b>
<b><u>RESERVE FUNDS</u></b>	<b><u>1/1/14 Beginning Reserve Balances</u></b>	<b><u>2014 Additions To Reserves</u></b>	<b><u>2014 Planned Use Of Reserves</u></b>	<b><u>12/31/14 Ending Reserve Balances</u></b>
<b><u>Operating Reserve Funds</u></b>				
Carryforward(Operating) Resv	593,576	217,800	-	811,376
Equipment Replacement Resv	624,541	255,000	255,000	624,541
<b>TOTAL- OPERATING RESERVE FUNDS</b>	<b>\$1,218,117</b>	<b>\$472,800</b>	<b>\$255,000</b>	<b>\$1,435,917</b>
<b><u>Non-Operating Restricted Reserves</u></b>				
Conservation Capital Project Reserve	425,000	100,000	-	525,000
Emergency Mitigation Reserve	328,481	11,500	-	339,981
Drought Mitigation Reserve	1,056,250	-	-	1,056,250
<b>TOTAL- NON-OPERATING RESERVE FUNDS</b>	<b>\$1,809,731</b>	<b>\$111,500</b>	<b>\$0</b>	<b>\$1,921,231</b>
<b><u>Realty Restricted Reserve</u></b>				
Realty Reserves	\$6,551,713	\$2,039,700	\$394,900	\$8,196,513
<b><u>TOTAL RESERVE FUND BUDGET</u></b>	<b><u>\$9,579,560</u></b>	<b><u>\$2,624,000</u></b>	<b><u>\$649,900</u></b>	<b><u>\$11,553,660</u></b>

## Salary Ranges And Positions- Approved 2014

	2013 Proposed Ranges Hourly (2.0% CPI Adj.)		2014 Proposed Ranges Hourly (2.0% CPI Adj.)		Number of Authorized Positions	Total FTE's	
	Bottom	Top	Bottom	Top			
<b>Exempt</b>							
District Manager	48.42	61.80	49.39	63.04	1	10	
Comptroller/Treasurer	39.74	53.26	40.53	54.33	1		
Engineering/Operations Manager	41.29	55.33	42.12	56.44	1		
Operations Manager	37.74	50.58	38.49	51.59	0		
Assistant Ops/Maintenance Manager	31.77	42.57	32.41	43.42	2		
Planning Manager	39.63	53.10	40.42	54.16	1		
Senior Accountant	25.43	34.00	25.94	34.68	1		
Customer Account Supervisor	31.73	40.49	32.36	41.30	1		
Real Property Manager	25.43	32.67	25.94	33.32	1		
Executive Assistant	20.71	27.75	21.12	28.31	1		
	2013 Proposed Ranges Hourly (2.0% CPI Adj.)		2014 Proposed Ranges Hourly (2.0% CPI Adj.)		Number of Authorized Positions		
	Bottom	Top	Bottom	Top			
<b>Office Union</b>							
Staff Engineer, EIT (1)	26.67	35.45	27.20	36.16	3	not incl  18	
Staff Engineer, PE (2)	28.75	38.52	29.33	39.29	1		
GIS Specialist	23.92	32.05	24.40	32.69	1		
Construction Inspector/CAD Technician	21.38	27.28	21.81	27.83	1		
Engineering Technician - Locator	19.45	26.06	19.84	26.58	1		
Engineering Intern	11.00	11.00	11.22	11.22	.35 (720 hrs)		
Accounting Clerk	17.43	23.35	17.78	23.82	1		
CAD Specialist	21.87	29.31	22.31	29.90	1		
Customer Service Specialist III	19.96	23.11	20.36	23.57	3		
Accounting Technician	18.87	25.29	19.25	25.80	2		
Administrative Assistant	16.77	22.48	17.11	22.93	2		
Receptionist	14.39	19.30	14.68	19.69	1		
Customer Service Specialist II	15.36	20.58	15.67	20.99	0		
Purchasing, Inventory/Technology Coord	23.22	32.08	23.68	32.72	1		
	2013 Proposed Ranges Hourly (2.0% CPI Adj.)		2014 Proposed Ranges Hourly (2.0% CPI Adj.)		Number of Authorized Positions		
	Bottom	Top	Bottom	Top			
<b>Field Union</b>							
Operations Lead	26.48	30.46	27.01	31.07	3	25 not incl	
Pump Technician	22.45	25.82	22.90	26.34	4		
Mechanic/Warehouser	21.4	24.62	21.83	25.11	1		
Maintenance	20.73	23.84	21.14	24.32	10		
Canal Patrol	20.73	23.84	21.14	24.32	3		
Vegetation Control Specialist	21.66	24.91	22.09	25.41	1		
Vegetation Control Technician	19.69	22.64	20.08	23.09	1		
Maintenance Laborer	12.58	14.46	12.83	14.75	2		
Seasonal Laborer (per hour)\$54,500 total	11.93	11.93	12.17	12.17	employees x 4.4 mos		
					<b>Total FTE'S:</b>		<b>53</b>