

**KENNEWICK IRRIGATION DISTRICT
JOB DESCRIPTION**

TEMPORARY OPERATOR

REPORTS TO: Assistant Operations/Maintenance Manager

DATE: July 2015

GENERAL SUMMARY: The Temporary Operator position provides temporary assistance in operation of heavy equipment and dump trucks.

ESSENTIAL DUTIES:

1. Maintain logs and records such as: vehicle mileage and equipment hours, rock materials hauled to canal locations, etc.
2. Driving fleet vehicles
3. Operating a variety of heavy motorized equipment
4. Operates a variety of motorized equipment such as pickup trucks, dump trucks, vacuum truck, back hoe, wheel loaders, and other heavy equipment as necessary
5. Inspect and service District heavy equipment prior to operating assigned equipment
6. Work is performed with general oral and/or written instruction and with limited supervision.
7. Other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Skills and Ability to:

1. Operate heavy equipment and dump trucks towing multi-axle loaded trailers
2. Communicate effectively in writing, handwrite legibly
3. Communicate effectively orally on a telephone and two way radio
4. Perform the physical requirements of the job which includes lifting and carrying, including occasionally carrying up to 80 lbs
5. Establish and maintain effective working relationships with fellow employees

Experience/Education:

High School Diploma or equivalent required, Class A Commercial Driver's License required with minimum 1 year experience, Tanker and Hazmat endorsements preferred.

WORKING CONDITIONS:

1. This position is normally outdoors in all weather conditions
2. Heavy lifting and pulling up to 80 lbs., standing, kneeling, sitting, crawling, bending, stooping and twisting on a continuous basis

Job Analysis

	N	S	O	F	C	Notes
Climbing				X		Over pipes, down/up metal or wood stairs
Balancing					X	On uneven ground, on ladder
Stooping/Bending					X	On uneven ground; check meter reads, adjusting gates; logging equip. checks; installing check boards.
Twisting Squatting/Kneeling					X	On uneven ground, paved/unpaved
Crawling		X				Over under pipes, motors, weir boxes
Foot Controls				X		Vehicle, equipment
Lifting				X		Vault lids, small motors, hoses,
Reaching Forward			X			Open door, adjusting gates.
Reaching Level			X			Adjusting gates
Reaching Below Waist			X			Work on meter in meter box, close valve; pulling weeds off weed screens
Reaching Above Shoulder			X			Priming Pumps; Changing light bulb;
Handle/Grasp					X	Pitch fork
Fine Finger Manipulation					X	Tools, steering wheel, parts
Hand Controls			X			Vehicle/backhoe,
Repetitive Motion				X		Body Part: Cycles/hr
Vibratory Tasks			X			Vibration of power/hand tools
Pulling				X		Cleaning weed screens
Talking			X			With customers, peers
Hearing					X	With customers, peers
Visual					X	Light, dark, twilight, inside/outside; peering in; checking mirrors; looking for hazards
Environmental Conditions						
Exposure to Weather					X	Position works outside
Extreme Cold					X	Capital improvement projects
Extreme Heat		X				
Wet and or Humidity			X			Outside position
Proximity to moving mechanical parts				X		Amon Pump; other pumps, motorized weed screens
Noise Intensity – Loud			X			
Exposure to Heights			X			
Exposure to Electricity		X				
Exposure to Toxic/Caustic Chemicals			X			Need to be aware when chemical applications are made to canals
Exposure to Radiation	X					
Other						

Key:

N = Never

S = Seldom

O = Occasional

F = Frequent


C = Constant

LICENSES/CERTIFICATES:

1. Class-A Commercial Driver's License
2. Washington State Personal Drivers License
3. Basic First Aid Certificate with CPR
4. Traffic Flagging Certificate
5. Pesticide Applicator's License preferred but not mandatory

REQUIREMENTS:

1. High School Diploma or equivalent
2. A good vehicle and CDL driving record
3. Proper use of personal protective equipment

Approved: 
Charles Freeman, District Manager

Date: July 21, 2015

Date Board confirmed: July 21, 2015