



Minutes

President Huffman called the meeting to order at 9:03 a.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, participants were present remotely via the Zoom platform.

Directors:

Gene Huffman, President
Kirk Rathbun, Vice President
David McKenzie
Dean Dennis
Arland Ward – Joined in progress

Staff Present:

Charles Freeman, District Manager
Kipp Drummond, Comptroller/Treasurer
Jason McShane, Engineering/Operations Manager
Seth Defoe, Land and Water Resources Manager
Lynda Rosenbaum, Real Property Manager
Melissa Olheiser, Accounting Supervisor
Lori Gibson, Executive Assistant to Engineering
Matt Berglund, Public Relations Coordinator
Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
Two members of the public

Director Dennis moved to excuse Director Ward’s absence. Vice President Rathbun seconded the motion. All present voted in favor and the motion carried.

APPROVAL OF AGENDA: Mr. Freeman asked to add Confirmation of Infrastructure Engineer Job Description to the consent agenda. He reported that Brad Crawford was leaving KID after 25 years of service. Change to the job description were the title change recommended by the recruiter, and elimination of purchasing specialist duties.

Vice President Rathbun moved to modify the agenda to include Confirmation of Infrastructure Engineer Job Description on the Consent Agenda. Director Dennis seconded the motion. All present voted in favor and the motion carried.

CONSENT AGENDA: Director Dennis moved to approve the consent agenda as modified. Vice President Rathbun seconded the motion. All present voted in favor and the motion carried.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, April 6, 2021
2. PP 20-02: Apple Valley Ph. 6
3. FP 21-03: Southridge Estates Ph. 16&20
4. FP 21-04: Southridge Ph. 7
5. BSP 21-03: RCCH Trios Health
6. Vouchers/Warrant Approval
7. Confirmation of Infrastructure Engineer Job Description

Accounts Payable:

Numbers:

	82127	through	82127	\$	14,327.40
	82128	through	82174	\$	171,989.03
Bank Drafts	FSA			\$	2,702.98
Bank Drafts	General			\$	769.70
Bank Drafts	AP			\$	211,456.43
Total Accounts Payable				\$	401,245.54

Payroll:

Numbers:

	34357	through	34358	\$	579.89	
Direct Deposit			4/5/2021	\$	161,208.92	
Total Payroll						\$ 161,788.81

Voided Checks:

	None	\$	-	
Total VOID				\$ -
Total Disbursements				\$ 563,034.35

PUBLIC COMMENTS: None

PRESENTATIONS:

Financial Reports, March 2021: Mr. Drummond presented highlights of report pages including:

- Balance Sheet, as of March 31, 2021
- Statement of Revenues & Expenditures - Budget to Actual, Period ending Mar. 31, 2021
- Statement of Revenues & Expenditures - Comparative, Period ending Mar. 31, 2021
- Fund Balance, as of March 31, 2021

Director Dennis moved to accept the Financial reports for the period ended March 31, 2021. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS: None

RESOLUTIONS: None

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding Customer Service activities.

Engineering/Operations Manager: Mr. McShane displayed the KID website Delivery Status map and spoke about startup activities and pre-season testing goals. He displayed the internal Water Status Map and spoke about active service orders.

Mr. McShane also reported that a private property owner had burned about 200 feet of culvert pipe at the end of Highlift Canal, stopping water delivery east of Zintel Canyon until the pipe was replaced.

Land & Water Resources Manager: Mr. Defoe displayed and discussed web pages including:

- usbr.gov - Yakima River Five Reservoir Diagram and Water Year Graph
- nracs.usda.gov - Snow water equivalent map
- noaa.gov - La Niña Advisory and Three-Month Outlook maps

Mr. Defoe also reported regarding:

- SOAC water releases for smolt out-migration, and smolt predation at the Prosser Dam

- Terrestrial animal passage, cold water refugia, and Amon Wasteway re-vegetation discussed at April 19th Tapteal Partners remote meeting
- Recruitment efforts
- Real Property Manager activities

At 9:40 a.m., Director Ward joined the meeting.

District Manager: Mr. Freeman reported regarding:

- Funding requests for canal lining and Highland Feeder Bypass
- Further legislative study of irrigation district elections expected
- Likely passage of Pasco Ground Water Bill
- Title transfer status
- Appreciation of Operations

WORKSHOP: None

EXECUTIVE SESSION: At 9:44 a.m., Mr. Freeman announced that the board would go into executive session to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 20 minutes. Action was expected following executive session.


The members of the public were moved to the Zoom waiting room until the end of executive session.

OPEN SESSION: At 10:07 a.m. executive session ended, the member of the public was re-admitted, and the meeting resumed in open session.

Vice President Rathbun moved to adjourn. Director Dennis seconded the motion. The motion carried unanimously.

Attest:

Witness:



 Gene Huffman, Board President
 Minutes Approved May 4, 2021



 Charles Freeman, Board Secretary

Prepared by Doris Rakowski