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Kennewick Irrigation District
2015 S. Ely Street
Kennewick, WA 99337

**KENNEWICK IRRIGATION DISTRICT
RESOLUTION 2022-22**

CHANGE FUNDS AUTHORIZED

WHEREAS, the Board of Directors of Kennewick Irrigation District had a need for a petty cash fund for minor purchases where a vendor account is not available; and the District had a need for five change funds on hand to provide bills and coinage for change for cash payments of assessments; and

WHEREAS, the District no longer has a need for a petty cash fund, and needs only four change funds;

The Kennewick Irrigation District Board of Directors desires to authorize the necessary imprest accounts and authorize the District Manager to establish procedures and appoint a custodian for each change fund.

NOW THEREFORE BE IT RESOLVED that the Board of Directors authorizes the elimination of the petty cash fund and reducing the number of change funds from five to four which are to be held at the main office in the custody of individual employees who are designated by the District Manager as account custodians. The District Manager is also authorized and directed to establish and publish for staff procedures for the use and safekeeping of said funds.

Resolution 2022-22 is hereby adopted by the Board of Directors of the Kennewick Irrigation District, Benton County, Washington, at a meeting with a quorum present in open public session thereof, this 5th day of April, 2022.



Gene Huffman, President



David McKenzie, Vice President



Kirk Rathbun, Director



Arland Ward, Director



Griffin Hanberg, Director